

**SENARAI NAMA KURSUS TEAMBUILDING STAF *UTMSpace* 2012**  
**LUBOK MEREKEK, TAMAN NEGARA ENDAU ROMPIN, BEKOK, SEGAMAT**

<b>Teambuilding <i>UTMSpace</i></b>							
<b>Siri Pengurusan</b>							
<b>22-24 September 2012</b>							
No	EID	Nama		Jawatan	Bahagian	Pusat	Siri
1	10002	Abdul Halim Abdul Raof	Profesor Madya Dr	Pengarah	Bahagian Program Pembangunan Profesional	JB	Pengurusan
2	10341	Jamil Yusof	Encik	Eksekutif (Akademik)	Unit Bahasa Inggeris dan Program Persediaan	JB	Pengurusan
3	10018	Kartika Ista Mohamed Shah	Puan	Pengurus	Unit Komunikasi Pemasaran	JB	Pengurusan
4	10001	Khairul Anuar Abdullah	Profesor Dr	Pengarah Urusan	Pejabat Pengarah Urusan / Dekan	JB	Pengurusan
5	10004	Liza Abdul Latiff	Profesor Madya Dr	Pengarah	Pusat Pengajian Diploma	KL	Pengurusan
6	10241	Mariam Baharom	Puan	Pengurus Kanan	Bhg. Pengurusan Akademik	KL	Pengurusan
7	10010	Maslan Osman	Dr.	Pengurus Besar	Bahagian Program Eksekutif Dan Hal Ehwal Antarabangsa	JB	Pengurusan
8	10356	Megat Mohamed Ghazali Megat Abd Rahman	Prof.Sr.Dr.	Pengurus Besar Kanan	Bahagian Pentadbiran dan Pengurusan Harta Tanah	JB	Pengurusan
9	10003	Mohd Zulkifli Mohd Yunus	Prof Madya Sr Dr	Pengarah	Pusat Pengajian Separuh Masa	JB	Pengurusan
10	10011	Noor Azidah Ahmad	Cik	Pengurus	Unit Pembangunan Profesional	JB	Pengurusan
11	10008	Nordin Daud	Encik	Pengurus Kanan	Bahagian Kewangan	JB	Pengurusan
12	10164	Nur Hakimi Karsono	Puan	Pengurus	Unit Pengurusan Modal Insan	KL	Pengurusan
13	10014	Rahiza Haszian Abdul Rahim	Puan	Pengurus	Unit Penyelidikan, Penerbitan dan Perhubungan Pelanggan	JB	Pengurusan
14	10019	Rosnizam Maarof	Encik	Pengurus	Pusat Pengajian Separuh Masa	JB	Pengurusan
15	10013	Rozafрина Abdul Rahman	Puan	Pengurus	Unit Bahasa Inggeris dan Program Persediaan	JB	Pengurusan
16	10007	Salleh Kassim	Encik	Pengurus Besar	Bahagian Pembangunan Bisnes	JB	Pengurusan
17	10017	Suhaili Mazlan Huzairi	Puan	Pengurus	Bahagian Kewangan (KL)	KL	Pengurusan
18	10005	Tuan Baharom T. Mahmood	Encik	Pengarah	Pusat Program Kerjasama	KL	Pengurusan

19	10009	Zahabidin Jupri	Encik	Pengurus Besar	Bahagian Teknologi Maklumat Dan Komunikasi	JB	Pengurusan
20	10012	Zulkifli Osman	Encik	Pengurus	Unit Hal Ehwal Antarabangsa	JB	Pengurusan
21	10289	Zurik Azaham Aris	Encik	Pengurus	Bahagian Pengurusan Program Kerjasama	KL	Pengurusan
22	10411	Norshidah Abdul Rashid	Puan	Pengurus	Unit Pengurusan Modal Insan	JB	Pengurusan
23	10430	Mohd Shafry bin Mohd Rahim	Dr.	Timb. Pengarah	Pusat Program Kerjasama	JB	Pengurusan
17	10304	Sharifah Ajlaa Sd. Zulkifli	Puan	Eksekutif (Akademik)	Unit Bahasa Inggeris dan Program Persediaan	JB	Pengurusan
22	10052	Hamizah Abdul Hamid	Puan	Eksekutif Kanan (Akademik)	Unit Bahasa Inggeris dan Program Persediaan (KL)	KL	Pengurusan
23	10061	Zaid Shamsuddin	Encik	Eksekutif (Akademik)	Unit Bahasa Inggeris dan Program Persediaan	JB	Pengurusan
24	10023	Shahliawati Wahid	Puan	Eksekutif Kanan (Akademik)	Unit Bahasa Inggeris dan Program Persediaan	JB	Pengurusan
25	10058	Adzlin Nawati	Puan	Eksekutif (Akademik)	Unit Bahasa Inggeris dan Program Persediaan (KL)	KL	Pengurusan
26	10059	Isnaini Izzati Roslan	Puan	Eksekutif (Akademik)	Unit Bahasa Inggeris dan Program Persediaan (KL)	KL	Pengurusan
40	10298	Maria Ab Hamid	Puan	Eksekutif (Akademik)	Unit Bahasa Inggeris dan Program Persediaan	JB	Pengurusan
41	10056	Shahilah Hamdan	Puan	Eksekutif (Akademik)	Unit Bahasa Inggeris dan Program Persediaan	JB	Pengurusan

**Perhatian kepada semua staf:**

1. Pergerakan Staf *UTMSPACE* Kuala Lumpur :  
**Bertolak pada jam 7.00 pagi dari *UTMSPACE* Kuala Lumpur dan bertolak balik dari TAMAN NEGARA ENDAU ROMPIN, BEKOK, SEGAMAT selepas tamat program pada 24 September 2012.**
2. Pergerakan Staf *UTMSPACE* Johor Bahru :  
**Berkumpul di *UTMSPACE* pada jam 6.50 pagi dan akan bertolak pada jam 7.00 pagi dan bertolak balik dari NEGARA ENDAU ROMPIN, BEKOK, SEGAMAT selepas tamat program pada 24 September 2012**
3. No. Telefon Pejabat Taman Negara, Bekok Segamat untuk dihubungi sekiranya berlaku kecemasan: **07-9222875 (Sila maklumkan kepada ahli keluarga masing-masing sebelum bertolak ke TAMAN NEGARA ENDAU ROMPIN, BEKOK, SEGAMAT).**
4. Kepada staf yang mempunyai urusan kecemasan dikalangan ahli keluarga (seperti saudara yang sakit dsb.), sila maklumkan kepada Unit Modal Insan selewat-lewatnya sehari sebelum pergi berkursus untuk tindakan selanjutnya.

## TEAMBUILDING++ AT TAMAN NEGARA ENDAU ROMPIN, BEKOK, SEGAMAT

### Key Trainers/Facilitators

Name	Affiliation	Function
Prof. Dr. Amran Rasli	Dean FPPSM, UTM Skudai	indoor-based activities
Hajjah Rosalmi Osman	Owner of Fun 2 Fit Aerobic & Dance Studio	fitness module
Ahmad Salman	MISC Berhad	utility support (including medical)
Hamdak Taufik Mustafa	Freelancer	indoor-based activities
Mr. Adni Md. Som	Owner of Qurratul Flora Enterprise, No. 2, Jalan Gunung 86500 Bekok	outdoor based activities (trekking) arrangement for insurance, 4WD from Bekok-Base Camp-Bekok, gen-sets, tents and 5 meals per day

### Program Outline

Location of Training is at Lubok Merekek, Endau Rompin National Park

#### Program for Top Management

Day (time)	Activity	Reference	Theoretical/practical weights
1 (0700)	Depart from UTM (KL and JB)		
1 (0930)	Arrive at Taman Negara Office		
1 (1030)	Arrive at Base Camp at Lubok Merekek		
1 (1030-1100)	Tea/snack		
1 (1100-1200)	Activity 1: Briefing and formation of groups	Briefing on do's and don'ts. Ice breaking session using <u>Simpsons profiling.ppt</u> . Participants will fill be profiles based on Myers-Briggs Type Indicator to determine which Simpson's character they are associated with. Target: form 6 groups	100% theory
1 (1200-1245)	Activity 2: Fruit Game	Each group will be given fruits and asked to construct the highest tower	100% practical
1 (1245-1400)	Lunch/Prayers	Imam: participant A	
1 (1400-1700)	Activity 3: Creativity session I	Start with <u>creative mtcd upm.ppt</u> . Distribute <u>Tower of pasta challenge.doc</u> to each group. Each group will compete	50% theory: 50 % practical
1 (1700-1730)	Tea Break/Prayers	Imam: participant B	
1 (1730-1900)	Activity 4: Creativity session II	Start with <u>creative mtcd upm.ppt</u> . Each group will compete	50% theory: 50 % practical
1 (1900-2000)	Dinner/Prayers	Imam: participant C	
1 (2000-2230)	Group dynamics 1: Making Decision and movie making prelude	Lost at sea.doc, survival.doc Compulsory props and short movie intro	50% theory: 50 % practical
1 (2230)	Supper/Prayers	Imam: participant D	
2 (0600-0700)	Wake up/prayer + tazkirah	Refer <u>KPI Islam latest.ppt</u>	
2 (0700-0800)	Group dynamics 2: Acting workshop	Refer teambuilding acting. Hargai ibu, helmet and jeff jantan	100% theory
2 (0800-0830)	Breakfast		
2 (0830-1000)	Group dynamics 3: The booby trap	Teams will compete by laying out "obstacles" for the opponents. The fastest team to complete the task will win	100% practical
2 (1030-1230)	Group dynamics 4: Mini jungle trekking + "someone broke his/her leg"	To be facilitated by Taman Negara staff	100% practical
2 (1230-1400)	Lunch/Prayers	Imam: participant E	
2 (1400-1700)	Activity 5: Movie preparation	Groups will sit together and plan and operationalize their movie project	100% practical
2 (1700)	Tea Break/Prayers	Imam: participant F	
2 (1730-1900)	Activity 5: Movie preparation (cont)	Groups will sit together and plan and operationalize their movie project	100% practical
2 (1900-2000)	Dinner/Prayers	Imam: participant G	
2 (2000-2230)	Activity 6: Movie editing	Groups will sit together and finalize their movie project	100% practical
2 (2230)	Supper/Prayers	Imam: participant H	

3 (0600-0715)	Wake up/prayer + tazkirah	Seven habits from the perspective of Islam v3.ppt	
3 (0715-0745)	Breakfast		
3 (0745-1000)	Activity 7: Movies presentation	Groups will present their movies. Judges to review	50% theory: 50 % practical
3 (1000-1230)	Group dynamics 5: Recap & lessons learnt.	Show videos: Miracle comeback for Russians, 4X400m final, Derek Redmond, Steve Jones, inspirational video ever.	100% practical
3 (1230-1330)	Lunch/Prayers	Imam: participant I	
3 (1330-1430)	Activity 8: Blowpipe competition/free and easy	To be facilitated by Taman Negara staff	100% practical
3 (1430)	Announcement of winners, certificate presentation, group photo and return to civilization		

**THINGS TO BRING FOR THE TEAMBUILDING MODULE  
(Peralatan yang perlu dibawa oleh setiap peserta)**

**Individual participants**

1. Sufficient clothes (including several track suits) for 3 days and 2 nights
2. Towel and toiletries (soap, shampoo, toothpaste, toothbrush etc)
3. Small torchlight
4. Own medication (including tiger balm which would be handy in cases of leech bites and sprains)
5. Clothing for prayers (bring your own telekung, kopiah, kain pelikat etc.)
6. Energy/granola bars or raisins/nuts (to ensure you have enough energy while trekking)
7. Detergent to clean your dirty clothings (normally I wash dirtied clothes at the campsite)
8. Good pair of sports shoes for outdoor activities including trekking through streams and jungle trail (do not buy cheap canvas shoes which will not last after one day as the shoe sole will come off due to poor quality adhesives or inferior stitching). A cheaper but equally good option would be to use rubber shoes

**For group projects**

9. External memory drive (would be useful to compile all the video shots)
10. A couple of your favorite songs (including instrumental) in digital format (to be used during editing activities)
11. The interface cable to transfer your video recording to the laptops (without this, all effort becomes futile)

**\*PESANAN DARIPADA FASILITATOR KEPADA SETIAP PESERTA:**

Pastikan kasut yang dipakai oleh peserta selesai dipakai dalam keadaan lasak mahupun keadaan yang biasa terutamanya bagi aktiviti *Trekking*